

# Bocconi



Università Commerciale  
Luigi Bocconi

## How to get into Bocconi

Admission procedures  
for Bachelor  
and Law programs  
2008-2009

**Bocconi. Empowering talent.**

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**Please note that this brochure provides prospective students with non definitive information on admission requirements and procedures for Bachelor and Law programs, therefore the information may be subject to changes. Definitive information on admission procedures will be published on the website. For details and more information please visit our website at [www.unibocconi.it/admission](http://www.unibocconi.it/admission)**

## General information

Every year Università Bocconi establishes the maximum number of students that can be admitted to each study program. In this way the University guarantees the best possible living and study

conditions for students, so that they can successfully complete their degrees and enter the job market. For 2008-2009, 20 first-year class groups will be started, with a total of 2550 students.

### Degree

	n° class groups
Bachelor of International Economics and Management (taught in English)	2
Bachelor of Business Administration and Management (taught in Italian)	9
Bachelor of Economics and Finance (taught in Italian)	3
Bachelor of Economics and Social Sciences (taught in Italian)	2
Bachelor of Economics and Management in Arts, Culture and Communication (taught in Italian)	2
Combined Bachelor and Master of Science in Law (taught in Italian)	2
<b>Total</b>	<b>20</b>

### Selection

For 2008-2009 three selection sessions are planned:

- Winter session 2007;
- Spring session 2008;
- Fall session 2008.

The majority of places will be available in the first two sessions. 65% of the places for the program taught in English, and 10% of the places in all the other degree class groups are reserved for international applicants in the winter and spring sessions.

Two categories are considered for the selection, determined according to the applicant's citizenship:

- **international applicants:** applicants not holding Italian citizenship;
- **Italian applicants:** applicants holding Italian citizenship.

Graduate or transfer students from other foreign or Italian universities may participate to sessions, according to procedures based on their citizenship.

## Admission procedure

The admission procedure in all sessions is based on the following:

- the results of the aptitude test: SAT Reasoning Test or Test at Bocconi; for more information please see [www.unibocconi.it/undergraduate/admission](http://www.unibocconi.it/undergraduate/admission) in Admission Criteria> General information;
- the applicant's scholastic curriculum consists of the final marks obtained in the third-last and second-last years of secondary school.

Applicants who attended the third-last and second-last years of secondary education abroad and whose marks are not expressed in number from 1-10 must not fill in the sections regarding marks in the online application, but send their complete school report with conversion tables to the Admissions Office. For Italian applicants, marks in Italian, English, Mathematics, History, plus 2 other chosen subjects are considered. Another compulsory subject (i.e. another language) may be substituted for English. The 2 other subjects may not be physical education, religion and conduct classes and must have grades expressed in numerical form.

Evaluation is also based on other possible elements which could help a better assessment of the application. For international applicants evaluation is also based on a dossier.

## Admission process

First of all, the candidate must fill out the **online application**, and then **send the specific supporting documentation** to the University Admissions Office. The evaluation of the dossier and the results of the

**SAT test** (or of the test at Bocconi) will follow.

Selection **results** are published **online**. For deadlines please refer to the chapters which describe the different applicant categories.

## Language requirements

To apply for **programs taught in English**, applicants **must** possess one of the following requirements:

- First Certificate in English (FCE), or
- Business English Certificate Vantage, or
- Business English Certificate Higher, or
- IELTS with a minimum mark of 6.5 out of 9, or
- TOEFL (still valid) with a minimum mark of 567 out of 677 (if paper based) or 227 out of 300 (if computer based), or 120 (if internet based), or
- Certificate in Advanced English (CAE), or
- Certificate of Proficiency in English (CPE), or
- International Baccalaureate or General Certificate of Education obtained in English (at least 50% of the courses must have been taught in English) or
- English native speaker status.

For details regarding the check on English language requirement please refer to the enrollment finalization.

There are no specific language requirements for **programs taught in Italian**. In any case international applicants will be evaluated on their knowledge of Italian. It is strongly recommended that all applicants possess a basic knowledge of English (at least the Council of Europe A2 level).

## Secondary school diploma requirements

Please note that the Ministry for Universities has issued the following mandatory regulations:

- to be admitted to an Italian university, applicants must possess a **diploma from abroad equivalent to an Italian secondary school diploma (maturità)** which is recognized by Italian authorities, or the maturità diploma itself;
- to be considered valid, the diploma must be **translated and legalized by the Italian embassy or consulate in the country where the diploma was issued**, regardless of the school's actual location. For example, the diploma of a German school which is located in France must be validated by the Italian consulate in Germany. The embassy or consulate will provide a **"declaration of value"** for the diploma;
- the foreign diploma must be obtained at the end of a **period of study lasting at least 12 years** (contact the Italian embassy/consulate in the country where the diploma was issued for more information);
- if the diploma **was obtained after 11 or 10 years**, in order for it to be considered valid for admission to an Italian university, it must be **integrated** with 1 or 2 years of college or university, with all exams passed and with admission respectively to the second or third year at the applicant's original university;
- the **International Baccalaureate (IB) diploma** is valid for admission to an Italian university and must be validated by the Italian consulate in Geneva; applicants who received IB diplomas from one of the schools listed by the Ministry of Education do not need to have their diploma

validated in Geneva;

- the **International Baccalaureate "certificate"** is not valid for admission to an Italian university;
- in order to be considered valid, a **U.S. High School diploma** must be **integrated** with either two years of college (with admission to the third year), or one year of college (with admission to the second year) plus four advanced placement tests. For further information, contact the Italian embassy/consulate in the U.S.A.;
- the **GCE diplomas** are valid only if applicants show they have passed 6 different subjects, 3 of which must be advanced, (A level) and which relate to the program requested.

For any questions about the validity of your diploma we advise you to contact the Italian authorities in the country where you received your diploma from.

## Entry visas

The Ministry of Foreign Affairs has established that non-EU citizens may obtain an entry visa for study reasons (and the subsequent "stay permit for reasons of study" once they are in Italy) provided that they go to local representatives – embassies or consulates – by the beginning of May in order to fill out the necessary documents, (for updated information see [www.miur.it](http://www.miur.it)). Ministry requirements are independent from those of Università Bocconi regarding application, selection or enrollment, and will remain unchanged for all selection sessions. For more information please consult [www.unibocconi.it/undergraduateadmission](http://www.unibocconi.it/undergraduateadmission) in Admission Criteria.

## Calendar

### International applicants

Online application and receipt of dossier via post

Selection results

Online enrollment

Enrollment finalization

### Winter session 2007

20 November 2007 -  
15 January 2008

15 February 2008

**active for about 1 month after  
the publication of the  
selection results**

September 2008

### Spring session 2008

20 November 2007 -  
30 March 2008

30 April 2008

**active for about 1 month after  
the publication of the  
selection results**

September 2008

### International applicants

Online application and receipt of documentation via post

Selection test

Selection results

Online enrollment

Enrollment finalization

### Fall session 2008

3 June - 24 August 2008

3 September 2008

8 September 2008

**active for about 1 month after  
the publication of the  
selection results**

September 2008

### Italian applicants

Online application and receipt of documentation via post

Selection test

Selection results

Online enrollment

Enrollment finalization

### Spring session 2008

20 November 2007 -  
7 April 2008

18-19 April 2008

13 May 2008

by June 2008

September 2008

### Fall session 2008

3 June - 24 August 2008

3 September 2008

8 September 2008

**active for about 1 month after  
the publication of the  
selection results**

September 2008

### For information please contact:

#### Università Bocconi Admissions Office

Room 321, Degree programs  
via Sarfatti 25, 20136 - Milano (MI)  
admissionoffice@unibocconi.it

**Contact Center +39 0248616611**

### All required supporting documents shall be sent to the following address:

#### Università Bocconi Admissions Office

Room 321, Degree programs  
via Sarfatti 25, 20136 - Milano (MI)  
Italy

# International applicants

## 1. Early application (winter session 2007)

### 1.1

#### Deadlines

<b>Online application and receipt of dossier via post *</b>	20 November 2007 - 15 January 2008
<b>Selection results</b>	15 February 2008
<b>Online enrollment</b>	active for about 1 month after the publication of the selection results
<b>Enrollment finalization</b>	September 2008

### 1.2

#### Selection procedure

The winter session is reserved for foreign applicants who are particularly deserving. Therefore only applicants who have a grade point average of at least **8.5 out of 10** and who have taken the SAT test will be admitted to this session. For more information please see [www.unibocconi.it/undergraduate](http://www.unibocconi.it/undergraduate) admission in Admission Criteria. Applicants are selected on the basis of the ranking prepared considering the SAT test result and the scholastic curriculum of the third-last and second-last years of secondary school. In addition, other evaluation elements like the motivation/application letter by the applicant, the applicant's CV

and certificates (e.g. language, IT, etc.) will be taken into consideration to complete the applicant's assessment.

### 1.3

#### Application

Applicants must fill out the online application found at [www.unibocconi.it/admission](http://www.unibocconi.it/admission) between **20 November 2007 - 15 January 2008**. Before filling out the application, applicants must pay an application fee (payment instructions can be found on the website). The online application involves three steps:

**Step 1 - Registration:** applicants must enter their personal details and email address and then

\*Please note that this session is reserved for applicants who have filled out the application, have sent all the required supporting documentation by 15 January 2008 and have all the requirements herein specified. All those that have filled out the application within the prescribed time but have not sent the required supporting documentation by the deadline or do not satisfy the necessary requirements will receive the selection result by 30 April 2008.

confirm them in order to receive the PIN and Password needed for filling out the online application (the PIN and Password will appear immediately and also be sent via email).

### **Step 2 - Fill out online application.**

The application includes compulsory and optional sections: we recommend that applicants fill out the optional sections as well. The online application process is considered complete only when the applicant has filled out all the compulsory sections and has pressed “confirm”.

Applicants must provide the following information:

- **their first choice of degree program;**
- **their second and third choices** for a degree program. These are the programs they would be prepared to enroll in if they were not admitted to their first-choice or second-choice program, due to their position in the admission ranking. It is important that applicants carefully check what language all the programs they have chosen are taught in;
- **SAT scores** in the two sections (i.e. CRITICAL READING and MATH);
- **the payment method** used for paying the application fee;
- **IT and/or English language certificate** (if any) recognized by Bocconi<sup>1</sup>.

In addition, only applicants to the Bachelor program taught in English shall indicate with which language certification they wish to satisfy the necessary English language requirement (please see **Language requirements**).

At the end of the online procedure

and after having confirmed the application, applicants must print out the **application summary** which shows some personal details and the programs chosen. If needed, applicants can print out the receipt. Applicants shall also print:

- checklist suggesting documents required including “photo form”;
- the address to stick on the envelope.

If applicants have already confirmed the online application and wish to correct the information provided, they need to follow the instructions found in the FAQ at [www.unibocconi.it/undergraduateadmission](http://www.unibocconi.it/undergraduateadmission) in Admission Criteria.

### **Step 3 - Send the dossier to the Admissions Office by and no later than 15 January 2008.**

All documents sent must be translated in English or Italian. Online applications not followed by a dossier will not be considered. The dossier must contain:

- **a copy of the “online application summary”** which must be printed out after completing the application (see step 2);
- **SAT official score;**
- **complete school reports** for the third-last and second-last years of secondary school (including a table for converting marks provided by the applicant’s secondary school, including information about which is the lowest mark - considered a pass mark - and the highest mark given at that school);
- **a motivation/application letter;**
- **curriculum vitae;**
- **a passport-size, color photo** inserted in the “photo form”;
- **IT/ language certificates** (English

<sup>1</sup>Please note that the certificates above mentioned will be considered for the selection process only if previously achieved and if sent (as a copy) by 15 January 2008. If this is not the case, they will not in any way determine the result of the selection, though remaining useful for the applicant’s study path. Università Bocconi will in this case ask applicants admitted to send a copy of the certificates by 30 June 2008 in order to ensure a correct assignment to the academic study paths in particular of the English language.

and/or Italian) or referred to other extra curricular activities;

- **application fee payment receipt.**

Please remember that the documentation herein above specified must be enclosed in a sealed envelope of at least 23x32 cm and sent to the Admissions Office by priority post. The Admissions Office will confirm to have received and verified all documents contained in the envelope in the “Communication from Bocconi to applicant” space found on the online application.

#### **1.4**

##### **Selection results**

Selection results will be published Friday **15 February 2008** on the website at [www.unibocconi.it/undergraduateadmission](http://www.unibocconi.it/undergraduateadmission) in Online procedure.

The Admissions Office will communicate the selection results and instructions for enrollment to all applicants, though enrollment will depend on confirmation of the validity of the applicant’s diploma and on the Declaration of Value given by the competent Italian consular authorities.

#### **1.5**

##### **Enrollment**

###### **Step 1 – Online enrollment.**

Applicants who have been accepted and have followed all the procedures defined by the Ministry have about one month to enroll starting from the day of the publication of the selection results. Applicants are reminded to make a down payment on the first installment of tuition and fees before filling out the enrollment form. Payment instruction can be found on the website. Since documentation given by consulates/embassies regarding diplomas must be first checked, enrollment **with reserve status** will be given.

###### **Step 2 – Enrollment finalization.**

To finalize their enrollment applicants must go to the Admissions Office during the period which is shown on the enrollment receipt (**September 2008**). Admitted applicants are reminded to proceed with the validation of the secondary school diplomas. Non-EU applicants are advised to get visa information by mid-May at the latest.

## 2. Spring session 2008

### 2.1

#### Deadlines

<b>Online application and receipt of dossier via post</b>	20 November 2007 - 30 March 2008
<b>Selection results</b>	30 April 2008
<b>Online enrollment</b>	active for about 1 month after the publication of the selection results
<b>Enrollment finalization</b>	September 2008

### 2.2

#### Selection procedure

Applicants are selected on the basis of a ranking based on the results of the test (i.e. test Bocconi or SAT) and on the scholastic curriculum of the third-last and second-last years of secondary school.

Applicants are also evaluated on the basis of other elements like the motivation/application letter, the applicant's CV and certificates (e.g. language, IT, etc.) which may enrich their CV.

### 2.3

#### Application

Applicants must fill out the online application found at [www.unibocconi.it/admission](http://www.unibocconi.it/admission) **between 20 November 2007 - 30 March 2008**. Before filling out the application, applicants must pay an application fee (payment instructions can be found on the website). The online application involves three steps:

**Step 1 - Registration:** applicants must enter their personal details and email address and then confirm them in order to receive the PIN and Password needed for filling out the online application (the PIN and

Password will appear immediately and also be sent via email).

#### **Step 2 - Fill out online application.**

The application includes compulsory and optional sections: we recommend that applicants fill out the optional sections as well. The online application process is considered complete only when the applicant has filled out all the compulsory sections and has pressed "confirm". Applicants must provide the following information:

- **their first choice of degree program;**
- **their second and third choices** for a degree program. These are the programs they would be prepared to enroll in if they were not admitted to their first-choice or second-choice program, due to their position in the admissions ranking. It is important that applicants carefully check what language all the programs they have chosen are taught in;
- **SAT score** in the two sections (i.e. CRITICAL READING and MATH) **or** if the applicant wishes to take the **test at Bocconi** (one location: Milan - 18 April 2008);
- **the payment method** used for paying the application fee;

- IT and/or English language **certificate** (if any) recognized by Bocconi<sup>1</sup>.

In addition, only applicants to the Bachelor program taught in English shall indicate with which language certification they wish to satisfy the necessary English language requirement (please see **Language requirements**).

At the end of the online procedure and after having confirmed the application, applicants must print out the **application summary** which shows some personal details and the programs chosen. If needed, applicants can print out the receipt. Applicants shall also print:

- checklist suggesting documents required including “photo form”;
- the address to stick on the envelope.

If applicants have already confirmed the online application and wish to correct the information provided, they need to follow the instructions found in the FAQ at [www.unibocconi.it/undergraduateadmission](http://www.unibocconi.it/undergraduateadmission) in Admission criteria.

**Step 3 - Send the dossier** to the Admissions Office **by and no later than 30 March 2008**. All documents sent must be translated in English or Italian. Online applications followed by no dossier will not be considered. The dossier must contain:

- **a copy of the online application summary** which must be printed out after completing the application (see step 2);
- **SAT official score**;
- **complete school reports** for the third-last and second-last years of secondary school (including a table for converting marks

provided by the applicant’s secondary school, and information about which is the lowest mark - considered a pass mark - and the highest mark given at that school);

- **a motivation/application letter**;
- **curriculum vitae**;
- **a passport-size, color photo** inserted in the “photo form”;
- IT/ language **certificates** (English and/or Italian) or referred to other extra curricular activities;
- **application fee payment receipt**.

Please remember that the documentation herein above specified must be enclosed in a sealed envelope of at least 23x32 cm and sent to the Admissions Office by priority post. The Admissions Office will confirm to have received and verified all documents contained in the envelope in the “Communication from Bocconi to applicant” space found on the online application.

## 2.4 Selection results

Selection results will be published **30 April 2008** at [www.unibocconi.it/undergraduateadmission](http://www.unibocconi.it/undergraduateadmission) in Online procedure.

The Admissions Office will communicate the selection results and instructions for enrollment to all applicants, though enrollment will depend on confirmation of the validity of the applicant’s diploma and on the Declaration of Value given by the competent Italian consular authorities.

## 2.5 Enrollment

### Step 1 - Online enrollment.

Applicants who have been accepted have about one month to enroll **starting from the day of the publication of the selection**

<sup>1</sup>Please note that the certificates above mentioned will be considered for the selection process only if previously achieved and if sent (as a copy) by 30 March 2008. If this is not the case, they will not in any way determine the result of the selection, though remaining useful for the applicant’s study path. Università Bocconi will in this case ask applicants admitted to send a copy of the certificates by 30 June 2008 in order to ensure a correct assignment to the academic study paths in particular of the English language.

**results.** Applicants are reminded to make a down payment on the first installment of tuition and fees before filling out the enrollment form. Payment instruction can be found on the website. Since documentation given by consulates/embassies regarding diplomas must be first checked, enrollment **with reserve status** will be given.

**Step 2 - Enrollment finalization.**

To finalize their enrollment applicants must go to the Admissions Office during the period which is shown on the enrollment receipt (**September 2008**). Admitted applicants are reminded to proceed with the validation of the secondary school diplomas. Non-EU applicants are advised to get visa information by mid-May at the latest.

## 3. Fall session 2008

### 3.1

#### Deadlines

<b>Online application and receipt of documentation via post</b>	3 June - 24 August 2008
<b>Location available for taking the test</b>	Milan
<b>Selection test</b>	3 September 2008
<b>Selection results</b>	8 September 2008
<b>Online enrollment</b>	active for about 1 month after the publication of the selection results
<b>Enrollment finalization</b>	September 2008

### 3.2

#### Selection procedure

Applicants are selected on the basis of a ranking based on the results of the test (test Bocconi or SAT) and on the scholastic curriculum of the third-last and second-last years of secondary school. In addition, applicants will be also selected on the basis of language or IT certificate among those recognized by Università Bocconi (for the complete list of recognized certificates please see the University's website).

### 3.3

#### Application

Applicants must fill out the online application which can be found at [www.unibocconi.it/admission](http://www.unibocconi.it/admission) between **3 June - 24 August 2008**. Before filling out the application, applicants must pay an application fee (payment instructions can be found on the website). The online application involves three steps:

**Step 1 - Registration:** applicants must enter their personal details and email address and then

confirm them in order to receive the PIN and Password needed for filling out the online application (the PIN and Password will appear immediately and also be sent via email).

#### **Step 2 – Fill out online application.**

The application includes compulsory and optional sections: we recommend that applicants fill out the optional sections as well. The online application process is considered complete only when the applicant has filled out all the compulsory sections and has pressed “confirm”. Applicants must provide the following information:

- the **marks** they were awarded during the third-last and second-last years of secondary school or to have attended secondary school abroad;
- **SAT score** in the two sections (i.e. CRITICAL READING and MATH) **or** if the applicant wishes to take the **test at Bocconi**;
- the **language** they wish to take the test at Bocconi in – either English or Italian;

- **their first choice of degree program;**
- **their second and third choices** for a degree program. These are the programs they would be prepared to enroll in if they were not admitted to their first-choice or second-choice program, due to their position in the admissions ranking;
- **the payment method** used for paying the application fee;
- IT and/or English language **certificate** (if any) recognized by Bocconi<sup>1</sup>.
- application fee payment receipt;
- school reports for the third-last and second-last years of secondary school (if the school reports are not included, then a minimum mark equivalent to the lowest passing grade, i.e. six out of 10 will be registered for each subject);
- a copy of the IT and/or English language certificates declared;
- a passport-size, color photo inserted in the “photo form”;
- official SAT score (if this is the option chosen).

In addition, only applicants to the Bachelor program taught in English shall indicate with which language certification they wish to satisfy the necessary English language requirement (please see **Language requirements**).

At the end of the online procedure applicants must print out the **application summary** which shows some personal details, the programs chosen, and the test time and classroom (only one location: Milan - Bocconi) if the applicant decides to take it.

- Applicants shall also print:
- checklist suggesting documents required including “photo form”;
  - the address to stick on the envelope.

If applicants have already confirmed the online application and wish to correct the information provided, they need to follow the instructions found in the FAQ at [www.unibocconi.it/undergraduateadmission](http://www.unibocconi.it/undergraduateadmission) in Admission criteria.

**Step 3 - Send** to the Admissions Office **by and no later than 24 August 2008:**

- the online application summary;

Please remember that the documentation herein above specified must be enclosed in a sealed envelope of at least 23x32 cm and sent to the Admissions Office by priority post. The Admissions Office will confirm to have received and verified all documents contained in the envelope in the “Communication from Bocconi to applicant” space found on the online application.

### 3.4 Selection test

The selection test will take place on 3 September 2008. Details on time and room are to be found on the online application summary. Please note that all applicants with disability, including temporary disabled applicants, who intend to sit the selection test at Bocconi shall contact the Admissions Office to disclose their disability status in order to ensure proper course of their selection test. Applicants who did not include any English language certificate while completing their online application will be asked to sit, after having taken the selection test, another test to verify their English language

<sup>1</sup> Please note that the certificates above mentioned will be considered for the selection process only if previously achieved and if sent (as a copy) by the 24 August 2008. If this is not the case, they will not in any way determine the result of the selection, though remaining useful for the applicant's study path. Università Bocconi will in this case ask applicants admitted to send a copy of the certificates by September 2008 in order to ensure a correct assignment to the academic study paths, in particular of the English language.

skills. This test will not influence the outcome of the selection test, however, if the applicant is admitted and enrolled at Bocconi, it will be used to ensure the correct assignment to the academic study paths of the English language. Only applicants who submit the results of the international SAT score by 24 August 2008 do not have to take this test.

### 3.5

#### Selection results

Selection test results will be published **Monday, 8 September 2008** at [www.unibocconi.it/undergraduateadmission](http://www.unibocconi.it/undergraduateadmission) in Online procedure.

The Admissions Office will communicate the results to all applicants, providing all necessary information on enrollment procedures which will in any case depend on the validity of the diploma and the declaration of validity given by the competent Italian consulate/embassy.

### 3.6

#### Enrollment

##### Step 1 - Online enrollment.

Applicants who have been accepted and who have their school diploma must enroll online by the end of September 2008. Applicants are reminded to make a down payment on the first installment of tuition and fees before filling out the enrollment form. Payment instructions can be found on the website. Since documentation given by consulates/embassies regarding diplomas must be first checked, enrollment **with reserve status** will be given.

##### Step 2 - Enrollment finalization.

To finalize their enrollment applicants must go to the Admissions Office during the period which is shown on the enrollment receipt (**September 2008**). Admitted applicants are reminded to proceed with the validation of the secondary school diplomas. Non-EU applicants are advised to get visa information by mid-May at the latest.

# Italian applicants

## 4. Spring session 2008

### 4.1

#### Deadlines

<b>Online application and receipt of documentation via post</b>	20 November 2007 - 7 April 2008
<b>Locations available for taking the selection test</b>	Milan and other locations still to be defined
<b>Selection test</b>	18-19 April 2008
<b>Selection results</b>	13 May 2008
<b>Online enrollment</b>	by June 2008
<b>Enrollment finalization</b>	September 2008

### 4.2

#### Selection procedure

Applicants are selected on the basis of a ranking based on the results of the tests (test Bocconi or SAT) and on the scholastic curriculum of the third-last and second-last years of secondary school. In addition, applicants will be also selected on the basis of language or IT certificate among those recognized by Università Bocconi (for the complete list of recognized certificates please see the University's website).

### 4.3

#### Application

Applicants must fill out the online application found at [www.unibocconi.it/admission](http://www.unibocconi.it/admission) **between 20 November 2007 - 7 April 2008**. Before filling out the application, applicants must pay an application fee (payment instructions can be found on the website). In order to fill out the application, applicants will need their Italian tax code, school report (from the third and fourth years) and the application fee payment receipt. The online application involves three steps:

**Step 1 - Registration:** applicants must enter their personal details and email address and then confirm them in order to receive the PIN and Password needed for filling out the online application (the PIN and Password will appear immediately and also be sent via email).

**Step 2 – Fill out online application.**

The application includes compulsory and optional sections: we recommend that applicants fill out the optional sections as well. The online application process is considered complete only when the applicant has filled out all the compulsory sections and has pressed “confirm”. Applicants must provide the following information:

- the **marks** they were awarded during the third-last and second-last years of secondary school;
- **where they wish to take the test** (there are limited places in all locations except for Milan) **or** if the applicant took the **SAT** test instead;
- **the language** they wish to take the test in – either Italian or English;
- **their first choice of degree program;**
- **their second and third choices** for a degree program. These are the programs they would be prepared to enroll in if they were not admitted to their first-choice or second-choice program, due to their position in the admissions ranking;
- **the payment method** used for paying the application fee;
- **IT and/or English language certificate** (if any) recognized by Bocconi<sup>1</sup>.

In addition, only applicants to the Bachelor program taught in English shall indicate with which language certification they wish to

satisfy the necessary English language requirement (please see **Language requirements**).

At the end of the online procedure and after having confirmed the application, applicants must print out the **application summary** which shows some personal details and the programs chosen and the location where the applicant will take the test (if the applicant decides to take the test at Bocconi). If needed, applicants can print out the receipt up until the day of the test. Applicants shall also print:

- checklist suggesting documents required and “photo form”;
- the address to stick on the envelope.

If applicants have already confirmed the online application and wish to correct the information provided, they need to follow the instructions found in the FAQ at: [www.unibocconi.it/undergraduateadmission](http://www.unibocconi.it/undergraduateadmission) in Admission criteria.

**Step 3 – Send to the Admissions Office by and no later than 7 April 2008:**

- the online application summary;
- application fee payment receipt;
- school reports for the third-last and second-last years of secondary school (if the school reports are not included, then a minimum mark equivalent to the lowest passing grade, i.e. six out of 10 will be registered for each subject);
- a copy of the IT and/or English language certificates declared;
- a passport-size, color photo inserted in the “photo form”;
- official SAT score (if this is the option chosen).

Please remember that the documentation herein above

<sup>1</sup> Please note that the certificates above mentioned will be considered for the selection process only if previously achieved and if sent (as a copy) by the 7 April 2008. If this is not the case, they will not in any way determine the result of the selection, though remaining useful for the applicant’s study path. Università Bocconi will in this case ask applicants admitted to send a copy of the certificates by the 30 June 2008 in order to ensure a correct assignment to the academic study paths, in particular of the English language.

specified must be enclosed in a sealed envelope of at least 23x32 cm and sent to the Admissions Office by priority post. The Admissions Office will confirm to have received and verified all documents contained in the envelope in the “Communication from Bocconi to applicant” space found on the online application.

#### **4.4** **Selection test**

The selection test will take place on 18 and 19 April 2008. Details on time and room are to be found on the online application summary. Please note that all applicants with disability, including temporary disabled applicants, who intend to sit the selection test at Bocconi shall contact the Admissions Office to disclose their disability status in order to ensure proper course of their selection test. Applicants who did not state to possess (or wish to obtain by June) any English language certificate while completing the online application will be asked to sit, after having taken the selection test, another test to verify their English language skills. This test will not influence the outcome of the selection test, however, if the applicant is admitted and enrolled at Bocconi, it will be used to ensure the correct assignment to

the academic study paths of the English language. Only applicants who submit the results of the international SAT score by 7 April 2008 do not have to take this test.

#### **4.5** **Selection results**

Selection test results will be published on **Monday, 13 May 2008** at [www.unibocconi.it/undergraduateadmission](http://www.unibocconi.it/undergraduateadmission) in Online procedure.

#### **4.6** **Enrollment**

##### **Step 1 - Online enrollment.**

Applicants who have been accepted must enroll online by June 2008. Applicants are reminded to make a down payment on the first installment of tuition and fees before filling out the enrollment form. Payment instructions can be found on the website.

##### **Step 2 - Enrollment finalization.**

Enrollment must be finalized at the Admissions Office during the period which is indicated on the enrollment receipt (September 2008). Please note that those enrolled in the BIEM program taught in English shall also provide the Admissions Office with the English language certificate necessary as a language requirement.

## 5. Fall session 2008

### 5.1

#### Deadlines

<b>Online application and receipt of documentation via post</b>	3 June - 24 August 2008
<b>Location available for taking the selection test</b>	Milan
<b>Selection test</b>	3 September 2008
<b>Selection results</b>	8 September 2008
<b>Online enrollment</b>	active for about 1 month after the publication of the Selection results
<b>Enrollment finalization</b>	September 2008

### 5.2

#### Selection procedures

Applicants are selected on the basis of a ranking based on the results of the test (i.e. test Bocconi or SAT) and on the scholastic curriculum of the third-last and second-last years of secondary school. In addition, applicants will be also selected on the basis of language or IT certificate among those recognized by Università Bocconi (for the complete list of recognized certificates please see the University's website).

### 5.3

#### Application

Applicants must fill out the online application found at [www.unibocconi.it/admission](http://www.unibocconi.it/admission) **between 3 June - 24 August 2008**. Before filling out the application, applicants must pay an application fee (payment instructions can be found on the website). In order to fill out the application, applicants will need their Italian tax code, school

report (from the third and fourth years) and the application fee payment receipt. The online application involves three steps:

**Step 1 - Registration:** applicants must enter their personal details and email address and then confirm them in order to receive the PIN and Password needed for filling out the online application (the PIN and Password will appear immediately and also be sent via email).

#### **Step 2 - Fill out online application.**

The application includes compulsory and optional sections: we recommend that applicants fill out the optional sections as well. The online application process is considered complete only when the applicant has filled out all the compulsory sections and has pressed "confirm". Applicants must provide the following information:

- the **marks** they were awarded during the third-last and second-

- last years of secondary school;
- if the applicant intends to sit the **test at Bocconi** or if he/she took the **SAT** test instead;
- **the language** they wish to take the test in – either Italian or English;
- **their first choice of degree program**;
- **their second and third choices** for a degree program. These are the programs they would be prepared to enroll in if they were not admitted to their first-choice or second-choice program, due to their position in the admissions ranking;
- **the payment method** used for paying the application fee;
- IT and/or English language **certificate** (if any) recognized by Bocconi<sup>1</sup>.

In addition, only applicants to the Bachelor program taught in English shall indicate with which language certification they satisfy the necessary English language requirement (please see **Language requirements**).

At the end of the online procedure and after having confirmed the application, applicants must print out the **application summary** which shows some personal details and the programs chosen and the test time and classroom where the applicant will take the test (if the applicant decides to take the test at Bocconi - only one location: Milan). Applicants shall also print:

- checklist suggesting documents required and “photo form”;
- the address to stick on the envelope.

If applicants have already confirmed the online application and wish to correct the information provided, they need

to follow the instructions found in the FAQ at: [www.unibocconi.it/undergraduateadmission](http://www.unibocconi.it/undergraduateadmission) in Admission criteria.

### **Step 3 – Send to the Admissions Office by and no later than 24 August 2008:**

- the online application summary;
- application fee payment receipt;
- school reports for the third-last and second-last years of secondary school (if the school reports are not included, then a minimum mark equivalent to the lowest passing grade, i.e. six out of 10 will be registered for each subject);
- a copy of the IT and/or English language certificates declared;
- a passport-size, color photo inserted in the “photo form”;
- official SAT score (if this is the option chosen).

Please remember that the documentation herein above specified must be enclosed in a sealed envelope of at least 23x32 cm and sent to the Admissions Office by priority post. The Admissions Office will confirm to have received and verified all documents contained in the envelope in the “Communication from Bocconi to applicant” space found on the online application.

### **5.4 Selection test**

The selection test will take place on 3 September 2008. Details on time and room are to be found on the online application summary. Please note that all applicants with disability, including temporary disabled applicants, who intend to sit the selection test at Bocconi shall contact the Admissions Office to disclose their disability status in order to ensure proper course of their selection test.

<sup>1</sup>Please note that the certificates above mentioned will be considered for the selection process only if previously achieved and if sent (as a copy) by the 24 August 2008. If this is not the case, they will not in any way determine the result of the selection, though remaining useful for the applicant's study path. Università Bocconi will in this case ask applicants admitted to send a copy of the certificates by September 2008 in order to ensure a correct assignment to the academic study paths, in particular of the English language.

Applicants who did not include any English language certificate while completing their online application will be asked to sit, after having taken the selection test, another test to verify their English language skills. This test will not influence the outcome of the selection test, however, if the applicant is admitted and enrolled at Bocconi, it will be used to ensure the correct assignment to the academic study paths of the English language. Only applicants who submit the results of the international SAT score by 24 August 2008 do not have to take this test.

## 5.5

### Selection results

Selection test results will be published **Monday, 8 September 2008** at [www.unibocconi.it/undergraduateadmission](http://www.unibocconi.it/undergraduateadmission) in Online procedure.

## 5.6

### Enrollment

#### Step 1 - Online enrollment.

Applicants who have been accepted and who have their school diploma must enroll online by the end of September 2008. Applicants are reminded to make a down payment on the first installment of tuition and fees before filling out the enrollment form. Payment instructions can be found on the website.

#### Step 2 - Enrollment finalization.

Enrollment must be finalized at the Admissions Office during the period which is indicated on the enrollment receipt (September 2008). Please note that those enrolled in the BIEM program taught in English shall also provide the Admissions Office with the English language certificate necessary as a language requirement.

## Graduate and transfer applicants from other universities (foreign and Italian)

Graduate or transfer applicants from other foreign or Italian universities may participate **in any session** of the selection process according to procedures based on their citizenship.

These applicants follow the same selection process up to enrollment as international and Italian applicants do. Applicants who are chosen will be admitted to the first year of the program.

### Recognition of exams

Applicants, admitted and enrolled **provisionally**, who wish to have passed exams recognized and move to the second year of a program must send the following documentation to the Admissions Office when finalizing their enrollment by **September 2008**:

- **the form for transfer applicants (which can be downloaded from the website);**
- **a certificate from the original university** which includes all exams passed, the credit points awarded, the subject area, final mark and date of exams passed;
- **programs of the exams passed** at the original university which the applicant wants to have recognized. This program should be similar to the program requirements of the Bocconi

program chosen by the student. An original copy of the programs should be presented (or a certified copy of the Student handbook of the relevant year) translated in Italian or English.

- the declaration from the original university which certifies the applicant's transfer request or withdrawal;
- **only for applicants coming from non-Italian universities:** they must send a declaration of validity given by the competent Italian consulate/embassy which certifies that the university is recognized in that country.

The final recognition of credit points will take place in **October/November**. This recognition (in which recognizable credit points become officially recognized and registered credit points) is based on an intensive analysis of the applicant's program on the part of Faculty members. In any case, no more than 90 credit points can be granted. Admitted and enrolled applicants who present a study plan with **24 or more** recognized credit points will be given the possibility to pass to the second year of the program.

**Reserve status** is annulled and the student becomes a Bocconi student

for all effects only after the following:

- for applicants coming from foreign universities or who have secondary school diplomas from non-Italian schools: the Admissions Office has verified the validity of the documentation given by the embassy/consulate related to those diplomas; for applicants coming from Italian universities: the Admissions Office has received the transfer documentation from the applicant's original university;
- the applicant admitted and enrolled with reserve status has accepted the recognition, given by Bocconi Faculty members, of the courses and credit points

recognized and registered in their student transcript.

If applicants do not accept the recognition, within 5 days following communication of the exams recognized, they can ask that their enrollment with reserve status is annulled, for the refund of the payment of the first installment of tuition and fees and return to their original university.

Specific information about the position of each individual transfer student may be obtained directly from Università Bocconi's Admissions Office.

## Information for Bocconi graduates who wish to take a second degree

Università Bocconi graduates who intend to take a second degree must fill out the relevant application form at the Admissions Office **by 31 July 2008**. There is no limit to the number of exams and recognizable credit points.

In **September 2008**, applicants must:

1. pay Euro 1.500 for tuition and fees (the MAV form for payment is available at the Admissions Office);
2. finalize their enrollment at the Admissions Office in **September 2008**.

## Useful information about the study paths

- The ECDL licence (7 modules) is a requirement for taking the IT exam (3 credit points) which is part of the program structure of all Bocconi Bachelor programs in the Economics and Business area in the second semester of the first year, and in the first semester of the second year for the Combined Bachelor and Master of Science in Law. We advise students to acquire the license by the start of second semester lessons of the 2008-2009 academic year (January 2009) in order to attend lessons and take the subsequent exam.
- First-year students of the 2008-2009 academic year may pass to the second year of the program (2009-2010 a.y.) only if they have acquired at least 24 credit points by July 2009, which are equal to about 40% of their first-year program requirements. Please see the website for more information.
- Students enrolled in the Bachelor of Business Administration and Management, Bachelor of Economics and Finance, Bachelor of Economics and Social Sciences, and Bachelor of International Economics and Management programs may change the program originally chosen at the end of the first three semesters. Assignment of students to a new program will be based on quantitative and merit-based factors.
- During the third year of the program at least two courses taught in English must be included in the student's study plan.
- Bachelor program students are reminded that if they wish to continue their university studies (with a Master of Science or Specialized Master program) they will need to go through further selection procedures.

